



### **Emmaus Catholic Parish Primary School Sydenham**

Emmaus Catholic Parish Primary School has a commitment to the care, safety and wellbeing of children.

Thursday, April 30

Dear Parents,

We hope that flexible distance learning is going well. We've had a lot of great learning sent back to us. It is wonderful to see students being so creative and doing their best. Emmaus is not the same in this time of isolation without the students and we really miss you all.

To support home learning, our school will be using Google Meet in Grades Prep- 6 to facilitate live video calls. This will enable teacher and student connection time. These calls will be scheduled by the teacher, and students should check their Gmails for details, times and dates.

Next week students can expect to have a video call with a teacher.

**Important: An email with a Google Form link will be sent to your child at 1pm today. This Google Form is for you and your child to select a convenient date and time for a Video Conference Call. Remember when choosing your time a parent must be present during this call. The teacher will then allocate a particular time and email them back with a "nickname" code, day and time. You will need this "nickname" code to access the call.**

In the following weeks we are looking to have class conference calls.

To ensure child safety is paramount, Google Meet allows us to have the following in place:

- Meets can only be created by a teacher and therefore no unsupervised Meets are possible using the school account.
- An adult/guardian of the child must be present during the video call.
- Users from outside the school are blocked from joining the call. Teachers are alerted if anyone is trying to access the video call without a school email account.

Our school has chosen to have the following **expectations** for all students joining a Meet:

- **Microphones** must be muted before joining the call. Teachers will call upon students to talk and at that time they are able to turn on their microphone.
- **Video** is allowed but optional for students. Students can be present without showing their face.
- The camera can be turned off but the student can just have the microphone on.
- Ensure the video has a safe and suitable background, free of distractions.
- **Dress:** Casual clothes.



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- **Photos:** No photos are to be taken during the video call. Please see our EPS online etiquette and expectations for students.
- **Please Read** [Emmaus CPS online etiquette and expectations for Students](#) and [Google Meet Student Guide Instructions](#).
- **Please test** Google Meet by clicking on Apps/Google Meet while your child is logged in. You could also type “Google Meet” in the browser. An online tutorial is available here: <https://www.youtube.com/watch?v=Omv3ZPjZQo8>

Google Meet is part of G Suite for Education core services (which also include Google Drive and Classroom) and is therefore subject to a privacy policy very different to a regular Google (GMail) account. To read further please check out the FAQ at the [Google for Education Privacy and Security Centre](#).

We understand that there may be some technical glitches along the way and teachers will reschedule 1:1 meetings if a student is unable to connect. We look forward to embracing this challenging time in education with enthusiasm and doing all we can to support students, families and staff. We are really looking forward to seeing you.

#### **Please note:**

**Prep home packs for Week 5 will be ready to be picked up on Friday May 1, between 9am-3pm. These are for all Prep families.**

**Year 1-4 Level Off Line packs will be available to be picked up on Monday May 4, as usual from 9am-3pm. These are for families that have already arranged for them. They are the same as online learning.**

**Parents who are picking up these packs will need to ring the bell and we will bring it out to you.**

Sincerely,

Emmaus Catholic Parish Primary School