



EMMAUS CATHOLIC PRIMARY SCHOOL

1:1 Program

User Agreement 2023

YEAR 5 and 6 STUDENTS

Emmaus Catholic Primary School's 1:1 Program

1. Parties to the Agreement

This agreement is between the student and the student's family, and Emmaus Catholic Primary School.

2. Purpose of Agreement

This agreement outlines the responsibilities of the student and the student's family in relation to the 1:1 Program.

Emmaus Catholic Primary School has entered into commercial arrangements with suppliers, financiers and parents in order to facilitate the 1:1 Program.

3. Participation

All students from Grades 5 and 6 will participate in the 1:1 Program. **Students will NOT receive a device if they do not submit the User Agreement Acceptance Form to school via Operoo.**

4. Exclusive Use

The student will be provided with an Apple device for the time they are in Grade 5 and 6. **The Apple device is the property of Emmaus Catholic Primary School and is only to be used by the student named in this agreement.** The student must use the Apple device for school related activities and/or learning purposes, and follow the Emmaus Catholic Primary School's ICT policies at all times.

5. Responsibilities with respect to the 1:1 Program

5.1 The Responsibility of the School

Include:

- Striving to enhance learning through the use of digital technologies in the Primary School;
- Responding to enquiries from parents or students in regard to the Primary School's 1-1 Program, and;
- Maintaining a copy of the relevant policies and signed agreements on file.

5.1 The Responsibility of the student's family

Include

- Being aware of and familiar with the provisions of the Primary Schools 1:1 Program documents;
- Supporting the Primary School's 1:1 Program by ensuring that their children abide by all conditions/responsibilities, and;
- Compliance with the ICT policies and procedures as set out in the ICT Outlines and Expectations document and 1:1 Program.

5.2 The Responsibility of the student

Include

- Ensuring that the work that they do on their device is related to their learning;
- Being aware of and familiar with the provisions of the Primary School's 1:1 Program documents;
- Support the school's 1:1 Program by abiding by all conditions/responsibilities and compliance with the ICT policies and procedures as set out in the ICT Manual and 1:1 Program;
- Taking particular care for the safety and security of their Apple device at all times;
- **Bringing the Apple device to school every day fully charged and ready for work, if the classroom teacher has allowed the Apple device to be taken home.** If the student fails to bring their device to school, they will not be allowed to use another student's device to complete their learning.
- **Ensuring that they are the only user of their device as they will be responsible if their device is damaged or lost - even if another person was using their device.**
- If a student enables a passcode on their device, they are responsible for informing their teacher and family of what it is. This serves as a backup in case a student is unable to remember their device's passcode.

6. Breaches of the Acceptable User Agreement

Following the guidelines will help ensure a positive, supportive and productive learning environment for all students. Misuse of any ICT resources (e.g. Apple device, internet access, email) may result in temporary or permanent removal of some or all ICT privileges following;

- A discussion with the student;
- Informing parents/legal guardian;
- Loss or suspension of student access to the school's ICT network, resources or facilities;
- Taking disciplinary action;
- Recovery of any incurred costs;
- Legal action, civil or criminal, as deemed necessary;
- Removal of the Apple device from the student's possession and;
- Cancellation of this agreement.

7. Equipment

7.1 The following items are included in the 1:1 Program User Agreement

- One Apple iPad (9th Generation) with smart keyboard cover
- One Apple Charger (USB-C connection)
- One Apple Lightning to USB-C cable; and
- Software as outlined below in Section 8

7.2 The following items are not included in the 1:1 Program User Agreement

- Internet access at home,
- Software required for personal use, and;
- Excess internet and printing costs onsite.

8. Software

Certain applications have been pre-installed on the Apple device. Emmaus Catholic Primary School utilises the Jamf Management platform, which allows the school to manage student devices remotely and install applications that are of benefit to student learning. As such, additional software cannot be installed through the App Store by the student. If there are applications available which may benefit student learning, the classroom teacher and/or year level will inform the School Leadership Team and Digital Technology and Design Leader, who will make an informed decision on whether the application will be installed for student use.

Some system preferences/options will not be accessible by students due to the Jamf Management platform - however, it will not stop them from making necessary changes to their device, such as adding a password or using Touch ID.

9. Financial Arrangements

9.1 - Ownership and Responsibility

Emmaus Catholic Primary School will purchase the Equipment and both the student and families will bear the responsibility for the care, maintenance and correct usage of the device. As stated in Section 4 (Exclusive Use), the device will remain the property of Emmaus Catholic Primary School.

9.2 - Insurance

This comprehensive insurance policy has been designed to make insuring your new mobile technology convenient and easy.

What is covered?

Policy is underwritten by CCI Insurance and covers;

- Accidental damage and fire, and;
- Theft - from the school or any organised school event - from a secure premises – from a locked vehicle – in transit as long as it is being attended by the user.

EXCESS - \$500 per claim (payable by student/family prior to repairs being carried out).

In all cases of damage, the parent / guardian and student are required to submit a written report of the cause of the damage. The school, and in some cases the insurance company, may further investigate each claim to determine the cause of the problem.

10. Servicing

All servicing is to be carried out by Emmaus Catholic Primary School or its agents. The school will endeavour to have the Apple device returned to the student as soon as possible.

11. Notifications

If stolen, a police report is required as soon as possible. If lost or damaged at school, the student must report it to the Emmaus Catholic Primary School office, their teacher and/or the Design and Digital Technology Leader immediately on the same day.

12. Costs

For 2023, an IT Levy is payable for each student attending Emmaus Catholic Primary school. The IT Levy will be sent out as part of the School Fees statement at the start of the year.

Note: The following items are not included in the IT Levy.

- Insurance excess.
- Willful damage repairs.

13. Returning of the Apple device

The Apple device and all its accessories (charger and cable) must be returned in good condition and working order prior to the student leaving the school or when Emmaus Catholic Primary School otherwise requests. The school will require the Apple device to be provided to the ICT support centre at least annually for monitoring and service. The Apple device may be requested at other times for inspection and for routine or unforeseen maintenance needs.

When the device is returned, any passcode and/or Touch ID must be removed.

Emmaus Catholic Primary School's 1:1 Program

User Agreement Acceptance Form

ONCE YOU HAVE READ THROUGH AND UNDERSTOOD THE AGREEMENT, PLEASE SUBMIT THIS SECTION OF THE USER AGREEMENT VIA OPEROO ONCE YOU AND YOUR FAMILY HAVE SIGNED IT.

I, _____ (name of student) agree to abide by all rules and responsibilities as outlined in the Emmaus Catholic Primary School's 1:1 Program User Agreement. **I understand the consequences if I do not comply with this agreement.**

Signature: _____

I, _____ (name of parent/guardian) agree to support my child in abiding by the rules and responsibilities of Emmaus Catholic Primary School's 1:1 Program User Agreement. **I understand the financial obligations that are part of this program - including the costs associated with repairing or replacing the device.**
