

## Emmaus Catholic Parish Primary School Sydenham

Emmaus Catholic Parish Primary School has a commitment to the care, safety and wellbeing of children.

# Medical Management and Medication Requirements at School

Dear Parents and Carers,

To ensure the safety and wellbeing of all students, the school follows [MACS Medical Management Policies](#) for the management of medical conditions and the administration of medication during school hours. Please read the information below carefully, as it outlines the documentation required for your child.

### Medication at School

A [Medication Authority Form](#) must be completed for all students who require medication at school. This form must be signed by an authorised AHPRA-registered health or medical practitioner (please note: pharmacists are not authorised to sign this form).

This requirement applies to all prescribed and over-the-counter medications, including but not limited to:

- Ritalin
- Antihistamines (e.g. Claratyne, Zyrtec)
- Pain relief (e.g. Panadol, Nurofen)
- Creams / ointments / lotions

*(This excludes Diabetes, Asthma and Anaphylaxis, which have separate requirements outlined below.)*

Parents/carers must also ensure that:

- All medication is provided in its original packaging
- Medication has the original pharmacy or manufacturer label clearly visible

### Medical Management Plans

A [Medical Management Plan](#) is required for any student with an identified health care need or diagnosed medical condition that requires medication to be taken at school. Examples include:

- Hay Fever
- Eczema
- Migraines

*(This excludes ADHD, Diabetes, Asthma and Anaphylaxis)*

These plans must be completed and signed by a medical practitioner.

### Asthma

For students with asthma:

- A current Asthma Action Plan, signed by a medical practitioner, is required
- The Learning Diversity Team will then prepare a Student Health Support Plan, which will be reviewed and signed by parents/carers

### Anaphylaxis / Allergies

For students with diagnosed anaphylaxis or allergic reactions:

- An ASCIA Anaphylaxis Action Plan or ASCIA Action Plan for Allergic Reaction, signed by a medical practitioner, is required
- The Learning Diversity Team will then prepare an Individual Anaphylaxis Management Plan, which will be reviewed and signed by parents/carers

## **Diabetes**

For students with diabetes:

- A current Diabetes Management Action Plan, signed by a medical practitioner, is required
- The Learning Diversity Team will then prepare a **Student Health Support Plan**, which will be reviewed and signed by parents/carers

## **Epilepsy**

For students with epilepsy:

- A Epilepsy Management Plan, signed by a medical practitioner, is required
- The Learning Diversity Team will then prepare a **Student Health Support Plan**, which will be reviewed and signed by parents/carers

Attached are copies of the Medication Authority Form, Medical Management Plan and our Medical Management Policy.

We appreciate your cooperation in ensuring all documentation is up to date, as this allows us to provide safe and appropriate care for your child while they are at school.

If you have any questions or require assistance with forms, please contact the school office.

Kind regards,

Vanessa Machado  
Acting Principal